School: Dunleith Elementary School	Year 2023-2024
Members (members in attendance)	Affiliation:
Rachel Brown-Miller	Principal
Michelle Butler	Teacher Representative
Sharon Kleckley	Teacher Representative
Katina Douglas	Teacher Representative
Crystal Gonzalez	Parent Representative
Christine Joseph	Parent Representative
Ms. Jimerson-Johnson	Community Representative

Date: 5-20-24	Quorum <mark>Yes</mark> No
Members Present (see above highlighted)	

Agenda for the Meeting 5-20-24

It is imperative that teachers look at the master calendar next year to insure that they are aware of anything that is going on in the school.

Teachers need to make sure that their grades are entered. They will need to complete so that report cards can be stuffed.

a. School Supply Lists – Make Revisions and resubmit it to Admin.



Teachers will look at the supply list from last year as a grade level and let admin know what changes they would like to make.

b. Review the Master Schedule and Master Calendar – Please bring your charged computer The master schedule was discussed with times and how long we will teach each subject. The master calendar will be sent out. If teachers have questions, they are to refer them to admin Grade level chairs will disseminate info to their team next year.

c. Summer Reading and Math Challenge – Ms. Wright & Ms. Bain

d. Summer Reading Challenge from the school district - Ms. Queen



2023-2024 3-5.docx



2023-2024 K-2.docx

e. Wit & Wisdom Training – 5/24/24 – Ms. Bain will provide clarity regarding who will participate. Please see

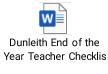


the attached document regarding the agenda and locations of the trainings for the day. <sup>WW Training Info to S</sup> f. Action Item: List of Summer Resources for Students – Let's share and send the list to Admin. by 5/22/24 by 12:00 pm.



h. Please read, review, and complete the technology End of the Year Checklist procedure for compu

i. UPDATED VERSION: Please read, review, and complete the Dunleith End of the Year Teacher



Checklist

During the staff meeting, we discussed what topics SGT review. We also discussed how we will need to new members next year as some of our members have served for 2 years.

We discussed conferences for next year that teachers may want to go to.

Our counselors discussed some of the things that they address during the year: attendance, grades, data about academics and tardies/absences, counselors held lunch bunch and girl talks, taught whole group lessons, they also are available to meet with students during the day who may need to meet.